Signing up for OKTA Multifactor Authentication

As an added layer of security Alliant Health Solutions will begin requiring Multifactor Authentication (MFA) for all CMA instructors. This means that in addition to entering a password, users will be required to enter a code before access is granted to the Certified Medication Aide application page. To be able to access the site, please sign up for Multifactor Authentication as follows:

1. Sign into https://cmaallianthealth.okta.com
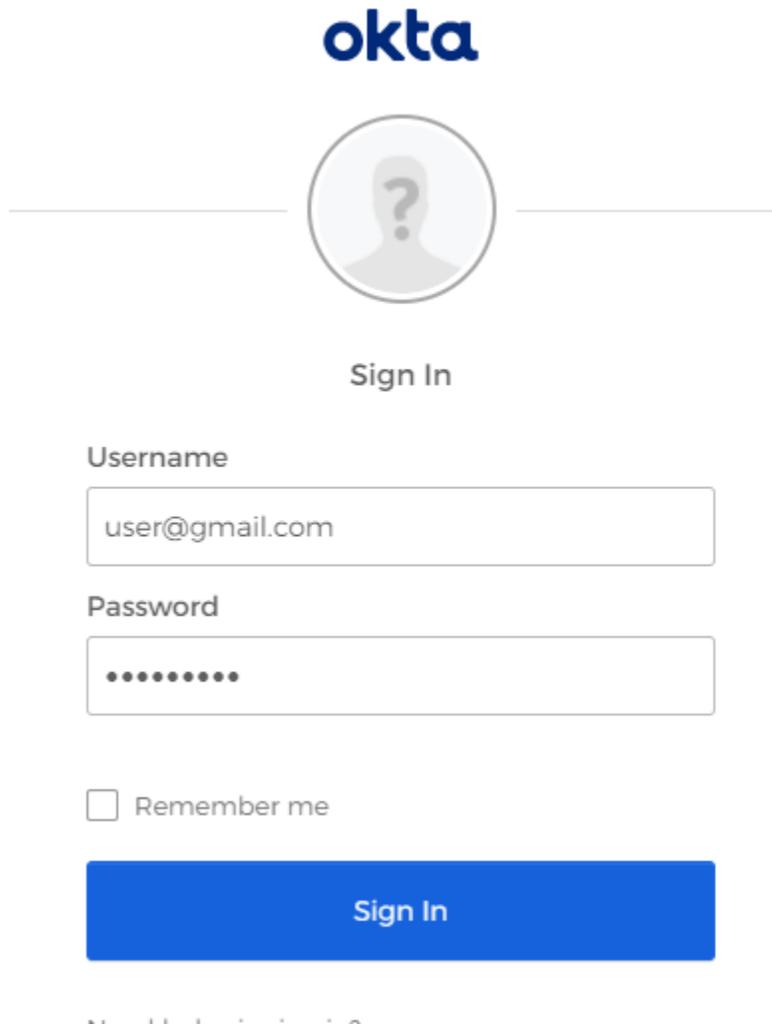
2. Enter one-time verification code that will be emailed to you and select Verify

Email Authentication

(t...t@allianthealth.org)

| Re-send email | 207248 |

Verify

Sign Out

3. On the OKTA page users will select their name at the top right of the screen and choose "Settings".

4. Select "Set up" for SMS, Voice Call or Email authentication.

✓ Extra Verification

Extra verification increases your account security when signing in to Okta and other applications you use

SMS Authentication   Set up

Voice Call Authentication   Set up

Email Authentication   Remove
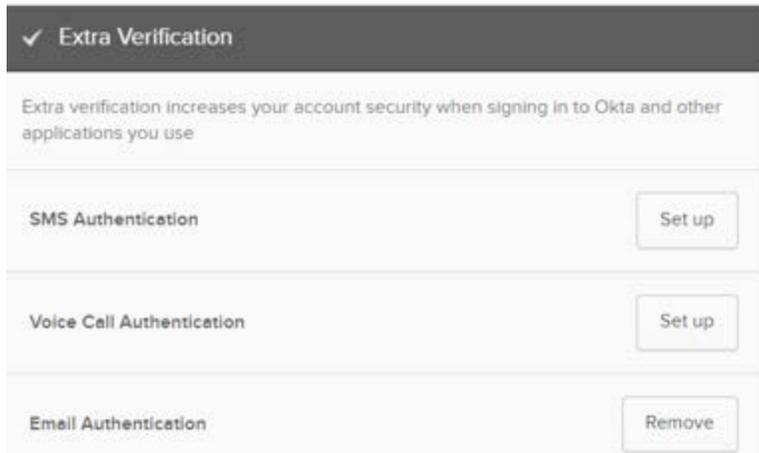
5. Choose "Set up" from the next screen:

okta

Set up multifactor authentication

Your company requires multifactor authentication to add an additional layer of security when signing in to your Okta account

SMS **SMS Authentication**
Enter a single-use code sent to your mobile phone.

Setup
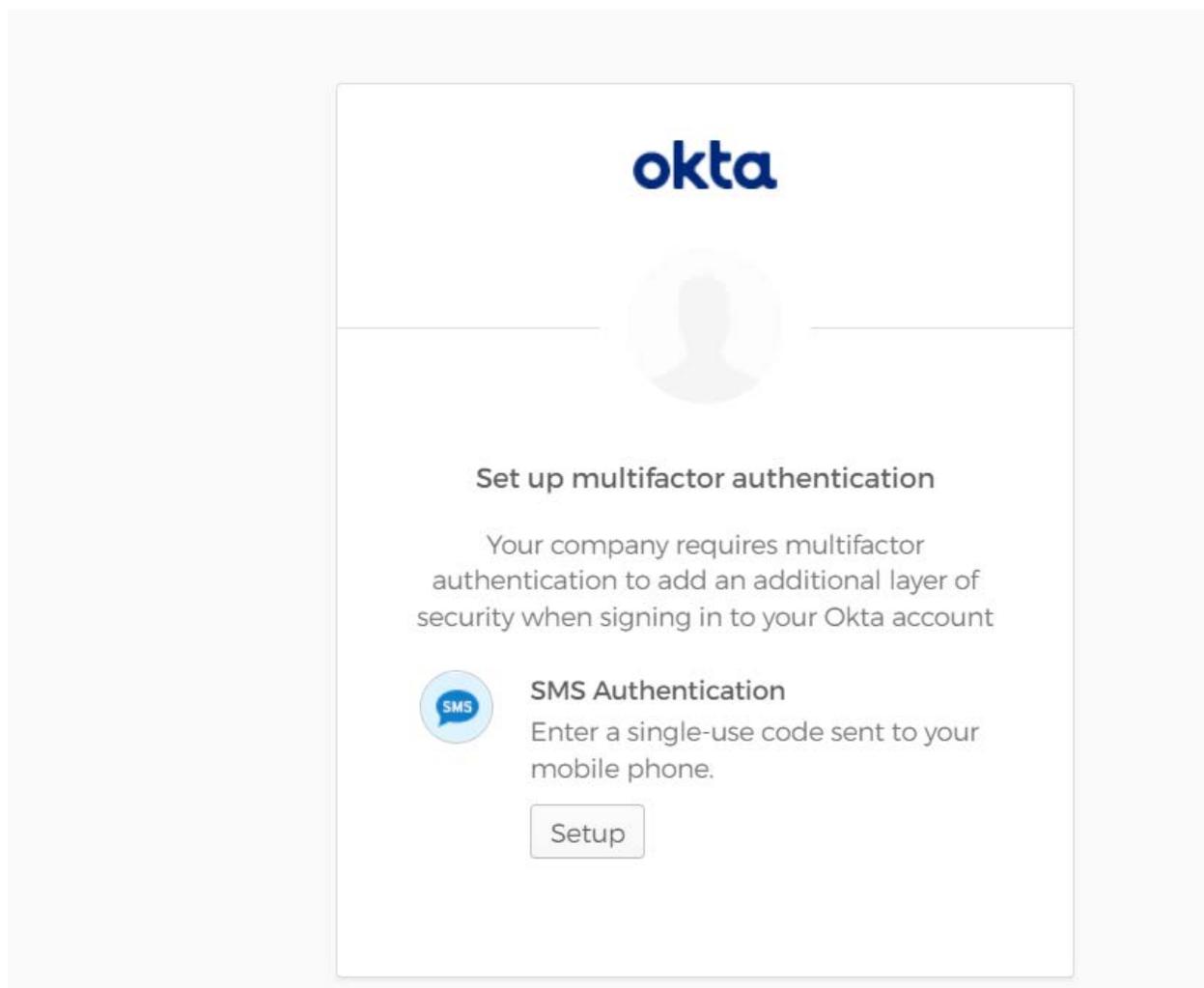
6. For Voice or SMS, you will be prompted to enter a phone number to receive a code. Enter the phone number where you would like to receive the text or voice call and click "Send Code".

okta

SMS

Receive a code via SMS to authenticate

United States ▾

Phone number

+1 [ ] **Send code**

Back to factor list

7. When you receive the code, enter it in the "Enter Code" field and click the Verify button.

okta

Receive a code via SMS to authenticate

United States ▼

Phone number

| +1 | 7701234567 | **Send code** |

Enter Code

1234567

Verify

Back to factor list

8. Once the code has been verified, click "Finish" to complete the process.
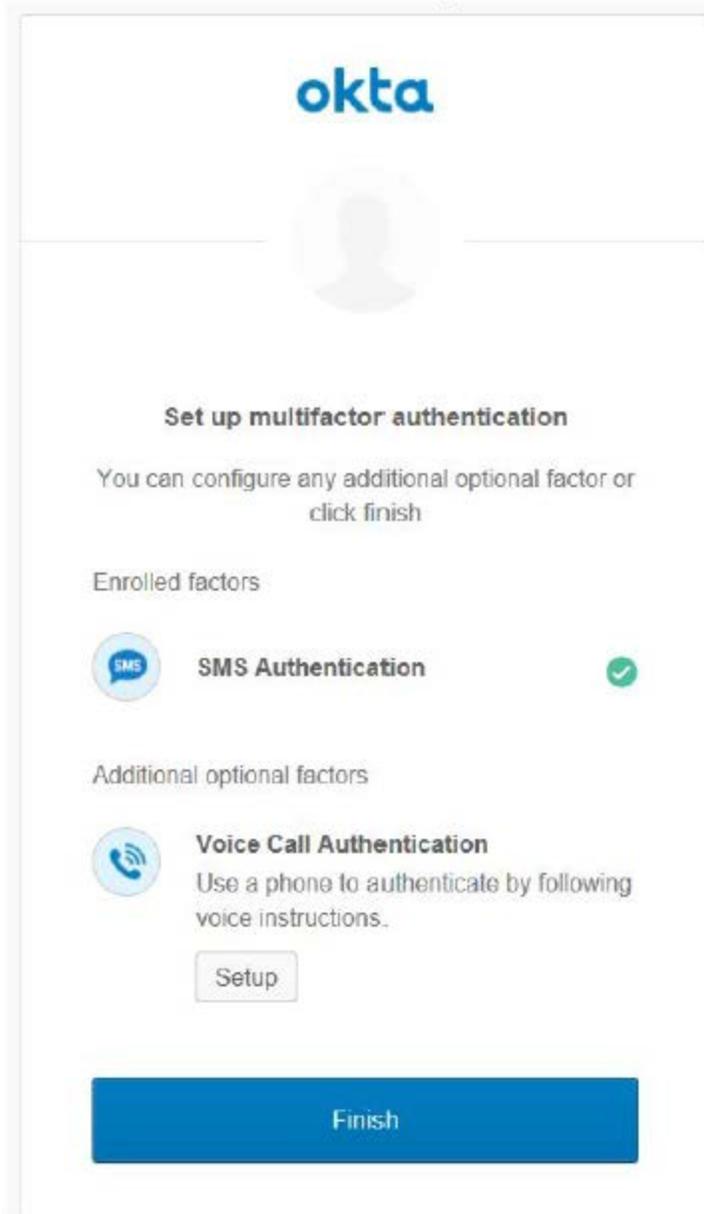
9. Going forward, each time you logon to https://cmaallianthealth.okta.com you will be required to enter a verification code. If you have chosen multiple factors, you can change your active factor by choosing from the drop-down on the login screen.
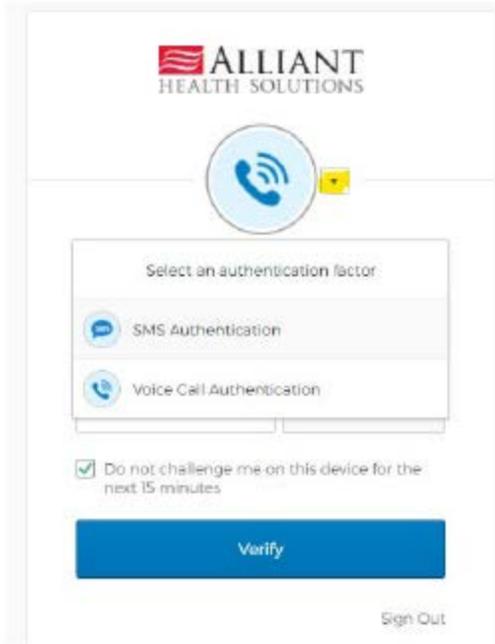
If you have questions, please send an email to cmaportal@allianthealth.org.

Thanks,

Alliant Health Solutions support